

Farington Parish Council

Minutes of the Parish Council Meeting held on Monday 11 June 2018 at Bashall Grove Community Centre at 7.00pm

Present:- Councillor Graham Walton (Chairman); Councillor Mike Otter (Vice-Chairman) and Councillor Mrs Karen Walton.

In attendance:- Sue Whittam - Clerk to the Council

18. (18/19) Apologies for Absence/Chairman's Health and Safety Announcements

Apologies for absence were received from Councillor Roy Clarke; Councillor Mike Langley; Councillor Dave Moore; Councillor Alan Pearmain; Councillor Paul Wharton; County Councillor Michael Green and Tony Stirland from South Ribble Borough Council. The Chairman, Councillor Graham Walton briefed the Parish Council on possible health and safety considerations for this evening's meeting.

19. (18/19) Declarations of interest

None.

20. (18/19) Minutes of the Last Meeting

It was reported that minute 5 (18/19) should read Inglis bridge and not Englis bridge. Subject to this amendment the Minutes were agreed.

Resolved

That, subject to Minute 5 (18/19) being amended to say the Inglis bridge, the Minutes of the Parish Council Meeting held on 14 May 2018, be approved as a correct record and signed by the Chairman.

21. (18/19) Adjournment for Public Participation and reports from the Community Beat Manager/South Ribble Borough Council

The Chairman, Councillor Graham Walton adjourned the meeting for public participation, and as there were no members of the public present asked if anyone had anything to raise under this item.

It was noted that the banner on the football field referring to Farington Parish Council as supporters of the football club was indeed missing, as pointed out previously by Councillor Roy Clarke. The Clerk agreed to speak to Duncan at the Club about this when she met with him and the Playscheme to discuss arrangements for this year's playscheme. The Clerk also agreed to let the Chairman know when the meeting with the Club and Playscheme had been arranged.

There was a brief discussion about the poster for Farington Fun Day and the Clerk confirmed that Father Simon was happy with the poster. It was agreed that subject

to minor amendments suggested by the Parish Council including removing the commas after each line of the address and including the correct logo and name of the Lostock Hall Memorial Brass Band that the poster is approved for printing.

Councillor Mrs Karen Walton asked if there would be chairs available for the band on the Fun Day and the Clerk agreed to find out and let Councillor Mrs Karen Walton know.

The Chairman, Councillor Graham Walton reconvened the meeting.

22. (18/19) Financial Risk Assessment

The Parish Council reviewed the Financial Risk Assessment to ensure it was adequate for the Parish Council's needs. It was noted that the Clerk had included suggested amendments to cover the new General Data Protection Regulations. The Parish Council approved the amended version of the Financial Risk Assessment and agreed that it was adequate for their needs.

A copy of the Financial Risk Assessment is presented in the Minute Book.

Resolved

That the Parish Council approves the revised Financial Risk Assessment as now presented and agrees that it is adequate for their needs.

23. (18/19) Lancashire County Council – Public Rights of Way Local Delivery Scheme 2018/19

The Parish Council gave consideration to opting into the Public Rights of Way Local Delivery Scheme for 2018/2019. The Clerk confirmed that the Scheme would be the same as in previous years in that the Parish Council would receive a one-off payment of £250 for public rights of way work carried out in the Parish.

The Parish Council agreed to opt into the Public Rights of Way Local Delivery Scheme for this year.

Resolved

That the Parish Council agrees to opt into the Public Rights of Way Local Delivery Scheme for 2018/2019.

24. (18/19) Projects for Expenditure 2018/2019

Welcome to Farington Signs – update. Councillor Mike Otter confirmed that the planting at the first sign on Coote Lane would be completed shortly and then Peter would look at installing the concrete plinth for the next sign on Lydiate Lane.

Adult Outdoor Gym (mats) – The Clerk reported that she had received an estimated cost of replacing the mats of around £2,500. The Chairman, Councillor Graham Walton agreed to speak to the Officer at South Ribble Borough Council to discuss the best way forward.

Woodland Area – Farington Park. Councillor Mike Otter reported that no further work had been done on the woodlands but would be done in due course.

St Paul’s Park – update. The Clerk reported that Tony Stirland was going to speak to his line Manager about his involvement with this project.

Bashall Grove/Mill Street entrance feature – update. It was noted that the consultation produced by Tony Stirland had now gone out to local residents for comments.

Mill Street garden – The Clerk reported that the “bobbin” seating on the garden would need replacing shortly as one of the seats had split. The Lengthsman had looked to see if this was repairable but it was not. At the moment it was not in a dangerous condition and could still be used. The Clerk said she would look to see if we could obtain similar seating in recycled plastic as this would last longer than the wooden versions.

25. (18/19) Financial Matters

Resolved

1) It was noted that we had approximately £96,971.30 (bank statement up to 9 May 2018) in the bank. This included the precept of £50,000 which was credited to the bank account on 13 April 2018.

It was noted that since the last meeting we had paid:-

13/05/18 - Grant to St Paul’s PCC towards roof repairs as previously agreed £500.00. (cheque no 100727).

13/05/18 - Grant to Lostock Hall Memorial Band as previously agreed £300. (cheque no 100728).

14/05/18 - Taylor and Pickles (Electropak Ltd) for boundary signs £2,304.96 as agreed at the last meeting. (cheque no 100729).

24/05/18 - Zurich Municipal insurance £1,357.34 for annual insurance as agreed at the last meeting. (cheque no 100730).

24/05/18 - C & W Berry Ltd – eight invoices totalling £119.47 for Lengthsman’s materials – wire wool, adhesive, wood, concrete. (cheque no 100731).

24/05/18 - Clerk, Sue Whittam 50% of computer cost - £312.97 as agreed at the last meeting. (cheque no 100732).

25/05/18 - Peter Heise Lengthsman wages £819. (wages £810 and keys for noticeboard £9). (Cheque no 100733).

01/06/18 - Clerk Salary £1,019.68 (cheque no 100734).

01/06/18 - Beardwood Tree Services for works to woodland area on Farington Park £1,050. (Cheque no 100735).

04/06/18 - Argus Security for CCTV Annual Inspection £120.00. (Cheque no 100736).

04/06/18 - Leyland Playscheme grant as agreed at the last meeting £300. (Cheque no 100737).

04/06/18 - 2nd Farington St Paul's Brownies grant as agreed at the last meeting £90. (Cheque no 100738).

04/06/18 - South Ribble Borough Council dog bin emptying for April - £251.86. (Cheque no 100739).

It was noted that we had paid for April for electric on BTR £126.42 and we had also paid pension contribution to Nest 4 May £32.78 (All direct debits).

2) There were no further invoices for payment at the meeting.

3) The Clerk had circulated to the Parish Council the report from the Internal Auditor and reported that there had been a couple of queries regarding the accounts. It was noted that the Clerk would check with the Lengthsman regarding Cheque 703 to see if the incorrect amount had been claimed.

Matters arising from audit of Farington Parish Council accounts 2017/18

Query raised regarding cheque numbers 679 & 682 as they appear to be payments made for the same invoice for emptying of dog/litter bins during September 2017. Invoice number 9500148739 Dated 23/10/2017 Amount £243.94. Rectified as incorrect invoice included in paperwork. Correct invoice made available.

Cheque 703 – incorrect amount claimed. Should have claimed £263.77 not £233.77 – owed £30.00

All bank statements have been reconciled with accounts.

No further queries arose from the audit

The Parish Council noted the above report.

26. (18/19) Borough Council reports – for information only

The Chairman, Councillor Graham Walton reported that the fishing lodges were looking slightly better. However, there was a problem with algae growth because of the hot weather. He also reported that South Ribble Borough Council were undertaking an assessment of all the bins in the Borough.

27. (18/19) Clerk's Report – For information only

There was nothing further for the Clerk to report.

28. (18/19) Next Meeting

It was noted that the next meeting would be held Monday 9 July 2018 at St Paul's CE Primary School, Croston Road, Farington Moss.